

# RISK ASSESSMENT ADVICE FOR FAMILIES

The following information is to help you prepare for your visit to the Museum of London, Museum of London Docklands or Museum of London Archaeological Archive. If you are visiting with an organised group, please see the risk assessment advice for community groups on our website.

## Our galleries, exhibitions, learning spaces and lunch areas

All the museum's public areas have been designed and are maintained to ensure that they are safe for visiting families. These spaces are continuously checked on a daily basis to remove or minimise hazards.

## Our activities for families

All our activities are designed and managed to remove or minimise hazards and we carry out a risk assessment for every activity. For example, any materials, equipment or objects used are checked to make sure they are safe and any trip/slip hazards are removed. Risk assessments are reviewed and updated on a regular basis to ensure that they reflect any changes to the activities or spaces in which they take place. Some activities may have specific hazards (eg relating to allergies) and a small number of activities have strict age restrictions for health and safety reasons. If you are attending a particular activity, please check the details on our website for any additional information to avoid disappointment.

## Our people

All our staff, facilitators and volunteers have undergone a basic disclosure (police check) and we carry out a DBS enhanced disclosure for anyone involved in regulated activity (eg regular contact with the same children). Everyone is fully trained and complies with our Safeguarding Children and Adults at Risk Policy and Procedure.

## Fire and evacuation

We have fully tested evacuation procedures in place in case of fire or other emergencies. In the case of an evacuation, please make your way calmly to the nearest exit and follow the instructions of gallery staff (in pink shirts). Our buildings are fitted with alarm systems and emergency exits are clearly marked.

## First aid

We have members of staff who are trained in providing first aid. Please inform our gallery staff immediately if anyone in your family requires assistance due to illness or injury.



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## Insurance

We have public liability insurance providing cover up to £10 million through Allianz Insurance plc.

## Health and safety

We have a written health and safety policy and all staff receive health and safety training.

## Lost children

Please inform our gallery staff immediately if any children you are with become separated from the group and you are unable to find them. We have established procedures in place to deal with these situations efficiently.

## Supervision

We recommend that visitors under the age of 14 are accompanied by a responsible adult.

Please note that accompanying adults are responsible for the health and safety of the children they are with, so please stay with your children at all times.

## Further information

Please note that the Archaeological Archive is not always open to the public – please email [archaeologylearning@museumoflondon.org.uk](mailto:archaeologylearning@museumoflondon.org.uk) for information on upcoming events and activities.

If you need more information about your visit to any of our sites, please email us at [families@museumoflondon.org.uk](mailto:families@museumoflondon.org.uk)

**We hope you have a safe and enjoyable visit to the Museum of London.**

