



## **Museum of London**

### **Risk assessment advice for families**

The following information will help you prepare for your family visit to the Museum of London or Museum of London Docklands. If you are visiting with an organised group, please refer to the risk assessment advice for community groups on our website.

#### **Booking a visit**

We recommend that you pre-book your visit to the museum for a specific timeslot, in order to help us manage the number of people in the museum at any one time. Tickets are also available on the door each day.

#### **Our galleries, exhibitions, learning spaces and lunch areas**

All the museum's public areas have been designed and are maintained to ensure that they are safe for visiting families. These spaces are continuously checked on a daily basis to remove or minimise hazards.

Alongside our regular cleaning routines, we use a ZOONO Surface Sanitiser Spray every 30 days in our lunch spaces, learning rooms, public areas and Mudlarks gallery at the Museum of London Docklands. This is effective against a broad range of bacteria and viruses such as those in the coronavirus family.

We recommend adults and children over the age of 11 years old wear a face covering during their visit to the museum although this is not mandatory.

Visitors are encouraged to use hand sanitiser on arrival and before departure and there are hand sanitiser stations placed at regular points around the museum. If preferred, there are also opportunities for your group to wash their hands.

We cannot guarantee that all exhibits will be available on the day of your visit due to ongoing preparations for our [transformational move to West Smithfield](#).

## **Our activities for families**

All our activities are designed and managed to remove or minimise hazards and we carry out a risk assessment for every activity. For example, any materials, equipment or objects used are checked to make sure they are safe and any trip/slip hazards are removed. Risk assessments are reviewed and updated on a regular basis to ensure that they reflect any changes to the activities or spaces in which they take place. Some activities may have specific hazards (eg relating to allergies) and a small number of activities have strict age restrictions for health and safety reasons. If you are attending a particular activity, please check the details on our website for any additional information to avoid disappointment.

During workshops and performances in our designated learning rooms our facilitators will not be wearing face coverings. In the galleries and public spaces of the museum our facilitators might choose to wear face coverings although this is not mandatory. If the wearing of face coverings is a barrier to participation for any members of your group, for example if they rely on lip reading, please let the facilitator know and they will remove their face covering.

## **Our people**

All our staff have undergone a basic disclosure (police check) and we carry out a DBS enhanced disclosure for anyone involved in regulated activity (eg regular contact with the same children). Everyone is familiar with and complies with our Safeguarding Children and Adults at Risk Policy and Procedure.

Our staff do not need to provide us with proof of COVID-19 vaccination, however, we have encouraged our staff to take up the vaccine, noting that for some staff they may not have been able to eg due to severe allergies or due to pregnancy unless they have a high risk of getting COVID-19.

## **Fire and evacuation**

We have fully tested evacuation procedures in place in case of fire or other emergencies. In the case of an evacuation, please make your way calmly to the nearest exit and follow the instructions of our gallery staff (in pink shirts). Our buildings are fitted with alarm systems and emergency exits are clearly marked.

**First aid**

We have members of staff who are trained in providing first aid. Please inform our gallery staff (in pink shirts) immediately if anyone in your family requires assistance due to illness or injury.

**Insurance**

We have public liability insurance providing cover up to £10 million through Allianz Insurance plc.

**Health and safety**

We have a written health and safety policy and all staff receive health and safety training.

**Lost group members**

Please inform our gallery staff immediately if any children you are with become separated from the group and you are unable to find them. We have established procedures in place to deal with these situations efficiently.

**Supervision**

We recommend that visitors under the age of 14 are accompanied by a responsible adult. Accompanying adults are responsible for the health and safety of the children they are with, so please stay with your children at all times.

**Further advice**

If you need more information to help you prepare for your visit please email [learning@museumoflondon.org.uk](mailto:learning@museumoflondon.org.uk).

We hope you have a safe and enjoyable visit.