

## **Skills Plus: Making your museum accessible to the public**

Date: Wednesday 4<sup>th</sup> December

Time: 09:45 – 13:15

Location: Museum of London, London Wall

**Facilitator:** Elizabeth Coningsby

**Trainers:** Nick Goss & David Owen

### **What will be covered?**

All museums need to take account of users' needs. This practical course will enable a museum to understand the process and undertake an Access Audit, which will be used to inform their Access Policy, meeting the standards required of Accreditation. This workshop will cover the basics of Disability Confidence including; common perceptions, understanding the Social Model of Disability, disability etiquette and an overview of the Equality Act. What makes an effective Access Audit, using the 'Four Access Questions' and an Access Checklist will be looked into. There will also be an opportunity to conduct an Access Audit, using the Museum of London as an example. Finally, Access law and what reasonable adjustments can be made will be explored.

This training session will be led by Goss Consultancy. They are well regarded in the Arts and Heritage sector and work with organisations to ensure that they as diverse, accessible and inclusive as possible in the way they employ people, develop policies and deliver services. We are also pleased to have Stagertext, who will be presenting about their offer. Stagertext is a registered charity which provides captioning and live subtitling services to theatres and other arts venues to make their activities accessible to people who are d/Deaf, deafened or hard of hearing.

### **Who should attend?**

All staff, volunteers and Trustees, who are responsible for carrying out an Access Audit and composing the Access Policy in their museum.

### Approximate session timetable:

09:45	Tea/Coffee upon arrival
10:00	Welcome and Introductions
10:10	Disability Confidence – the Basics
11:10	What makes an effective Access Audit
12:45	Stagetext
13:15	Close

### Learning objectives:

At the end of this session you will:

- Have an understanding of Disability Confidence and how it applies to the Museum Sector
- Have a thorough understanding of how a successful Access Audit can be used to inform your Access policy and fulfil the requirements of Accreditation
- Have the knowledge to develop and write an Accreditation standard Access Policy
- Learn how a good Access Policy should inform wider museum planning

### Support towards Museum Accreditation:

Users and their Experiences

- 7 Be accessible to the public
  - 7.1 An approved access policy
  - 7.2 An access plan

### Further information:

Please ensure you have your line manager's permission to attend before booking your place. Final confirmation of places will be sent out at least a week before the course. Please keep the **Wednesday 4<sup>th</sup> December** available in your diary until your place has been confirmed.

Priority is given to staff working in non-national and non-National Portfolio museums in the London region. A late cancellation (less than 24 hours) / no show charge of **£50** will be applicable. Light refreshments will be provided. Further Information will be emailed to confirmed delegates.

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